



# COUNTY OF MONO

## JOB ANNOUNCEMENT

<b>FILING DEADLINE</b>	<b>Equipment Mechanic II / III - Temporary</b>	<b>SALARY</b>
<b>Open Until Filled</b> <b>40 hrs. per week</b>	<b>Public Works Department</b> <b>Crowley Lake</b>	<b>58: II: \$3,456- \$4,201</b> <b>62: III: \$3,815- \$4,637</b>

The County of Mono is accepting applications for the temporary position for approximately one year of a Equipment Mechanic II / III. Qualified applicants not selected for this position will be placed on a one-year eligibility list from which future vacancies may be filled.

The ideal candidate will be a self-motivated individual interested in a challenging career opportunity as a mechanic in the fleet operations division of the Department of Public Works.

In general, job duties are as follows: Under direction, to service, inspect, diagnose, and repair both gasoline- and diesel-powered automotive, bus, truck, tractor, and other power-driven equipment; to perform a variety of overhaul and major repair work; provides lead direction and training; and to do related work as required. The incumbents perform the full range of tasks in their area of specialization, but assist in other areas. Duties may include but are not limited to the following: perform the full scope of maintenance and repair work within the area of specialization; assist with repairs outside the area of specialization; estimate time and costs of automotive and equipment repairs; requisition automotive and diesel-powered equipment parts; inspect shop work for proper completion; keep records of repairs and maintenance work; prepare reports; request supplies and materials needed; implement shop safety practices and procedures; work independently when required; discuss work progress with supervisor; attend meetings; provide direction and training.

### **Knowledge of:**

- Methods, materials, tools, and equipment used in diagnosing, testing, adjustment, repair and overhaul of gas- and diesel-powered equipment.
- Theory and operation of gasoline and diesel engines.
- Principles and methods used in a program of preventive maintenance.
- Principles and methods of gas and electrical welding.
- Tools, methods, materials and equipment used in automotive and body repair work.

### **Ability and willingness to:**

- Inspect and accurately diagnose mechanical defects.
- Skillfully use a variety of hand and power tools in repair of automotive and heavy equipment.
- Learn hydraulic valves and controls, hydraulic and air brake systems and electronic ignition systems.
- Perform heavy physical labor.
- Maintain accurate records and have ability to use scan tools and analyze associated data.
- Estimate time and material for repair jobs.
- Operate a variety of automotive and heavy equipment.
- Read shop and repair manuals, including schematics and wiring diagrams.
- Establish and maintain cooperative working relationships.
- Use computers.

### **Training and Experience:**

Mechanic II: Three years of increasingly responsible experience as an Equipment Mechanic I. ASE Certifications within the Automotive and/or Medium-Heavy Truck Series or equivalent in conjunction with a working knowledge of heavy equipment repair and maintenance.

Mechanic III: Three years of increasingly responsible experience as an Equipment Mechanic II.

ASE Master Technician Certification in the Automotive and/or Medium-Heavy Truck Series or equivalent with an advanced working knowledge of heavy equipment repair and maintenance is desirable.

### **Special Requirements:**

- Possession of a current Class B driver's license.
- Possession of various certifications towards the Master Mechanic certification or equivalent.

### **Application Process:**

For a complete job description and application contact the County Administrative Office at (760) 932-5412 or email: [tneely@mono.ca.gov](mailto:tneely@mono.ca.gov). Apply immediately! Open until filled.

**All completed County applications** received in our office will be considered. Faxes or emails will be accepted (760) 932-5411 provided the application with the **original** signature is postmarked by the filing deadline.

**COUNTY OF MONO**  
**COUNTY ADMINISTRATIVE OFFICE**  
**P.O. Box 696 ~ Bridgeport, California 93517**  
**(760) 932-5412 ~ (760) 932-5411 (FAX) email: [hr@mono.ca.gov](mailto:hr@mono.ca.gov)**  
**<http://www.monocounty.ca.gov/>**